



American Psychiatric Leadership Fellowship Nomination Guide

For Psychiatry Department Chairpersons and Residency Training Directors

Introduction

This fellowship program is designed to develop future leaders in psychiatry. It is best to nominate a resident with outstanding capabilities and leadership potential.

Features of This Fellowship

Those selected for the American Psychiatric Leadership Fellowship will:

- Participate in the work of a component of the APA governance structure (which formulates policies and strategies, and addresses current practices and issues within its assigned function). Fellows gain exposure to emerging issues, leaders in the field and the inner-workings of the APA.
- Attend the APA Annual and September Components Meeting at the expense of the fellowship.
- Have an opportunity to present a workshop at the Annual Meeting which will enhance their ability to propose, be selected for, design and present workshops and research with broad professional appeal.
- Attend leadership training to develop leadership skills early in their career.
- Attend training in advocacy to gain the ability to seek resources, support and legislative action.
- Network with other residents and leaders in the field who may help them throughout their careers.
- Attend the APA Institute on Psychiatric Services and the Chief Resident Leadership Program (should funding permit)

Eligibility

In order to qualify as a nominee for the fellowship, a resident must meet the following criteria:

1. Must be in the PGY-II year of psychiatric residency (regardless of program length) at the time of nomination (Please note: this eligibility requirement is a change from previous years.)

2. Must be a member of the American Psychiatric Association (Member-in-Training) or must have applied for APA membership.
3. Must have passed all national or state board examinations (e.g., USMLE 1, 2 and 3, or COMLEX parts 1, 2 and 3, or Canadian QE, or LMCC parts 1 and 2) needed for full (independent) state licensure.
4. Nominee currently cannot be a member of the APA SAMHSA Minority and Diversity Leadership Fellowship Programs or the APA Public Psychiatry Fellowship Program.

Nomination

- Each accredited psychiatric residency training program may nominate **one** resident. The psychiatry chair and residency training directors are encouraged to discuss all candidates among themselves in order to determine the single best nominee.
- **Only the chair of the department or the director of the training program can nominate a resident.** A RESIDENT CANNOT NOMINATE HER/HIMSELF. Candidates are not required to be U.S. citizens or graduates of a U.S. medical school.

The following materials **MUST** accompany each nomination:

1. A **cover sheet** containing the nominee's name and contact information, current PGY Level, status of APA membership (current or pending), and passage of boards.
2. A **letter of recommendation** in support of the nominee, written by the chair or training director. This letter, analogous to a "dean's letter," **MUST** contain detailed information addressing each of the 5 award criteria list below. Please use subheadings when addressing each criterion.

The letter should offer specific and candid evaluation of the nominee's performance as a resident, an appraisal of her/his activities in which leadership qualities have been shown, information on any special commendations, details of academic accomplishments, an estimate of the nominee's potential contributions to the APA nationally and locally, and any other information that would assist the committee in making its selection. Nominating statements should be quite detailed in terms of actual clinical work and leadership activities.

Maximum length of the recommendation letter: 3 pages.

3. A 1-page **personal statement** by the nominee about their career vision, insight into larger issues facing psychiatry and how the APL Fellowship would benefit their career goals.
4. The nominee's current **curriculum vitae** which **MUST** contain evidence of the award criteria below and should include the following subheadings:

1. **Clinical Skills in Residency**

Clinical excellence as demonstrated by data from evaluations and awards.

2. **Leadership**

Strong leadership potential as demonstrated by effective leadership in psychiatric or other medical pursuits prior to and during residency, including community or regional leadership activities.

3. Involvement

Involvement in residency and/or hospital committees, the APA and/or the local District Branch, other medical organizations, other state or national psychiatry organizations or in community activities.

4. Academic Accomplishments in Research/Publications

Research and publications prior to residency, current research and/or publications submitted or published during residency. The quality of the research and prestige of the publication are considered.

5. Academic Accomplishments in Teaching

The nominee has taught residents, medical students and/or the community, with evidence of excellence in teaching such as: awards, excellent teaching feedback or other recognition. She/he has made presentations at departmental grand rounds.

Applications that do not adhere to these guidelines will not be considered.

Submitting the Nomination Materials

The deadline for submission is **December 12.**

All nomination materials may be submitted by fax, email or regular mail (including expedited delivery) to:

American Psychiatric Association
American Psychiatric Leadership Fellowship
ATTN: Anna Nigamatova
1000 Wilson Boulevard, Suite 1825
Arlington, VA 22209

FAX 703-907-7852 **EMAIL** diversityatapa@psych.org

Please check with Ms. Nigamatova at 703-907-7324 to confirm receipt of all nomination material submitted.

Contact

Alison Bondurant
Phone: 703-907-8639
diversityatapa@psych.org

American Psychiatric Leadership Fellowship Work Group and Selection Committee

Leah J. Dickstein, M.D., M.A., Chairperson
Sheldon Benjamin, M.D.
Carl Cohen, M.D.
Keith R. Stowell, MD